

POSITION

CONTENT MANAGER

ORGANIZATION

WORK BETTER TRAINING &
DEVELOPMENT

LOCATION

BORIVALI EAST

WORKING DAYS

5 DAYS (MONDAY-FRIDAY)
SATURDAY – WFH

WORK TIMINGS

9:30 AM- 6:30 PM

COMPANY PROFILE

We are an Executive Education & Training company that specializes in Soft Skills & Behavioral Training. We design and deliver customized training programs PAN India & are pioneers in creating the finest blend of industry best pre & post program initiatives. With the support of some of the biggest names in Corporate India as our clients, we have enjoyed a growth rate of over 30% since our inception in the year 2008. We are a melting pot of people from diverse professional backgrounds with the common love for the Learning & Development space and the outlook to drive real

ROLES & RESPONSIBILITIES

- Designing, developing and delivering course material on behavioural & soft skills subjects. Course material include course design, storyboard, presentations, instructor guides, workbooks, lab exercises & assessments, pre and post training engagement tools, as well as job aids.
- Applying modern instructional design techniques to develop and deliver role-based learning content in a variety of delivery methods.
- Developing strong pedagogy through thorough research & mapping it to client organisation and target audience profile.
- Interfacing with the client stakeholders to identify need gap, align client expectation and defining scope of content deliverables.
- Interpreting content theories, models and concepts in a form best suited to be internalised by the client organisation and target audience profile.
- Working with multiple stakeholders, clients and project managers to coordinate and execute all content development projects seamlessly.
- Create and monitor effective benchmarks for content to measure the impact of training programs & analyse, review & report effectiveness of a project to maximise results.
- Aesthetically inclined to design content which is unique & can capture the viewers' attention.
- Identifying new tools & techniques in the content domain that will help creation of dynamic & interesting material. Ability to revamp existing content in alignment with progressive industry standards.

change in the way professionals work. Our work culture is highly infectious, where hard work & fun, dedication & passion go hand-in-hand. Our enthusiasm in our everyday work is what makes us an amazing place to work at. If you want to be a part of an exciting journey and play an important role in building a great company, this is the place for you.

EXPERIENCE

2 - 3 years of relevant experience in Soft Skills & Behavioral Training and developing related content.

REMUNERATION

Based on your Current CTC / Competitive as per industry standards

ADDITIONAL INCENTIVES

The opportunity to direct, innovate, strategize and work with Industry Experts and key stakeholders in the Training domain.

- Continuous research on newer concepts, models and pedagogy that is best suited for the fast changing, dynamic business environment.

SKILLS

- Impeccable command over written and spoken English. Must possess the ability to converse, handle and operate with internal/external stakeholders.
- Attention to detail, research and analysis oriented. Be able to conduct training related data analysis.
- Take ownership of all projects end to end, and work closely with the Content Head to plan, strategize and execute all content projects.
- Must possess a 360-degree problem solving perspective while approaching projects and conflicts with stakeholders and projects.
- Passion for the field of education and a want to contribute to the development of the human capital country.
- Ability to deliver results while working in high pressure environments.
- Be organized and methodical and must possess the ability to manage high stake projects under pressure simultaneously.
- Must possess computer literacy and knowledge of MS Office (Word, Excel & Outlook). Knowledge of content management software, Adobe & Photoshop preferable.

QUALIFICATIONS

Bachelor's degree in Psychology, or a related field. Any credible training-related certifications will be preferable.